

New subdivision organizer toolkit

A move-in welcome kit for residents, with introduction templates, a first-month plan, and a worksheet for official local links.

01 / Before you invite people

1. Look for an existing group at nayborlee.com/explore before starting another.
2. Choose a recognizable name, broad location, and a clear description of who belongs.
3. Decide on a free public introduction or a fully private group with Organizer coverage. Member conversations and lists stay inside the group in either case.
4. Propose the group at nayborlee.com/start. Wait for review and complete the setup shown in your account before inviting members.
5. Agree who will welcome people and help organize. Choose joining rules that fit your community.
6. Post the welcome below and make one small plan. Share invitations using your group's chosen joining method.

Your first month

Week 1: Welcome early arrivals - Ask who has moved in and what would help them settle.

Week 2: Collect official links - Check builder, local-service, and community information.

Week 3: Meet nearby - Hold a short welcome walk or coffee in a confirmed suitable place.

Week 4: Welcome the next wave - Refresh the introduction and invite new arrivals into the next plan.

02 / Words you can make your own

Replace every bracketed prompt before sharing. Use a public introduction link on a public flyer; share one-use invitation links only with their intended recipients.

An invitation

Welcome to [subdivision]! We're starting [group name] on Nayborlee for residents in [streets or phases, city]. It's a resident-led place for introductions, useful tips, and plans together. Once approved and ready, join through [group introduction or invitation link]. Our first idea is [welcome walk or coffee]. Members participate free.

Your first welcome post

Welcome, neighbors! Say hello with your first name and one thing you are looking forward to here. Useful official links: [builder/HOA/local services]. Please use those channels for formal requests. Our first get-together: [confirmed activity/details]. Help the next arrival feel at home, too.

A simple first-plan template

Who would like to join [activity]? When: [day and time]. Where: [confirmed meeting place]. Access: [step-free route / seating / other useful notes]. Cost or what to bring: [details]. Reply by [date] if interested. Backup plan: [rain or space alternative].

A few community agreements

- Keep conversation useful, kind, and connected to the group's purpose.
- Ask before sharing another person's photo or personal details. Keep home, unit, and access information out of public materials.
- Use official channels for urgent issues, formal notices, and emergencies.
- Check details with the original source. Record when each local link was last checked.

03 / Make it local

Keep this worksheet for your organizing team. Share only the details appropriate for your public introduction or member group. Add official links instead of unverified advice.

Subdivision / city / ZIP / phases included

Resident-led or authorized representative

Official builder / warranty process link

Official HOA / community contact link

Trash / recycling / utility information links

Safe accessible meeting place

Welcome activity and backup plan

Local links last checked by / date

Local links last checked: _____ By: _____

Useful starting points

Find a group: nayborlee.com/explore Start a group: nayborlee.com/start County activities and area guides: nayborlee.com/happenings Current pricing and trial terms: nayborlee.com/pricing

Neighbors participate free. A public-introduction group is free. Fully private groups use an Organizer plan. Review current pricing and any applicable trial renewal terms before choosing a paid plan.