

School-family organizer toolkit

A parent-led group starter kit with welcoming copy, a first-month plan, and a worksheet for official school and local links.

01 / Before you invite people

1. Look for an existing group at nayborlee.com/explore before starting another.
2. Choose a recognizable name, broad location, and a clear description of who belongs.
3. Decide on a free public introduction or a fully private group with Organizer coverage. Member conversations and lists stay inside the group in either case.
4. Propose the group at nayborlee.com/start. Wait for review and complete the setup shown in your account before inviting members.
5. Agree who will welcome people and help organize. Choose joining rules that fit your community.
6. Post the welcome below and make one small plan. Share invitations using your group's chosen joining method.

Your first month

Week 1: Meet the grown-ups - Use an introduction prompt that does not request children's details.

Week 2: Share official links - Check school, transport, and community resource sources.

Week 3: Try one optional gathering - Offer a short coffee or walk with clear details.

Week 4: Make participation easier - Ask which times and small activities work for more families.

02 / Words you can make your own

Replace every bracketed prompt before sharing. Use a public introduction link on a public flyer; share one-use invitation links only with their intended recipients.

An invitation

Hello parents and caregivers! We're starting [group name] on Nayborlee for [who belongs, broad area]. This parent-led group is for introductions, useful links, swaps, and small plans. It does not replace official school communication. Once approved and ready, join through [appropriate group or invitation link]. Members participate free. Please keep children's identifying details out of public materials.

Your first welcome post

Welcome! Introduce yourself as a grown-up and share an interest or useful offer. Official information belongs at [school/district links]. Use official processes for pickup or transport changes. Do not post children's full names, photos, or detailed routines. Our first optional gathering is [details].

A simple first-plan template

Who would like to join [activity]? When: [day and time]. Where: [confirmed meeting place]. Access: [step-free route / seating / other useful notes]. Cost or what to bring: [details]. Reply by [date] if interested. Backup plan: [rain or space alternative].

A few community agreements

- Keep conversation useful, kind, and connected to the group's purpose.
- Ask before sharing another person's photo or personal details. Keep home, unit, and access information out of public materials.
- Use official channels for urgent issues, formal notices, and emergencies.
- Check details with the original source. Record when each local link was last checked.

03 / Make it local

Keep this worksheet for your organizing team. Share only the details appropriate for your public introduction or member group. Add official links instead of unverified advice.

Parent-group name / broad area / city / ZIP

Parents and caregivers included

Parent-led status and joining instructions

Official school / district calendar link

Official transport / pickup process link

Public library / recreation links

Accessible gathering and alternate time

Privacy expectations and welcome contact

Local links last checked: _____ By: _____

Useful starting points

Find a group: nayborlee.com/explore Start a group: nayborlee.com/start County activities and area guides: nayborlee.com/happenings Current pricing and trial terms: nayborlee.com/pricing

Neighbors participate free. A public-introduction group is free. Fully private groups use an Organizer plan. Review current pricing and any applicable trial renewal terms before choosing a paid plan.